



**Pine Tree Trail, Jupiter, Florida**

**Minutes of Board of Directors Workshop, March 09, 2006** [Approved: March 23, 2006]

**President Colleen Scalzo called the workshop to order at 3:10 p.m. at the Bristol Offices.** Directors present: C. Scalzo, L. Coffey, C. Godfrey and P. René. Carolynne Casale represented Bristol Management Services.

The Board members reviewed landscaping bids for Pinetree Trail. It was decided to further research the work of Nature's Landscapes. The property manager will see what sites Nature's Landscapes has completed and get letters of reference so that a decision can be made.

Preparation for annual meeting was discussed. The metal roofs will be presented during New Business. The special assessment for the last hurricane will be discussed along with the new pump status.

The lease/sale approval process was discussed and forms are to be updated to insure manager inspects home for violations before home is approved.

**ADJOURNMENT:** Motion to adjourn the meeting at 4:27 p.m. by C. Scalzo, Second L. Coffey. The next meeting will be 03/28/06.

**Respectfully Submitted,**

*Lisa Coffey*

**Lisa Coffey, Secretary-Board of Directors**