

LANDSCAPING SERVICE REQUEST: Request Date:

(INCLUDING SHRUB & TREE REPLACEMENTS) Date Received:

WO#

Owner/Agent to complete "Request Info" section immediately below and return to property manager.

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Phase: Lot# Address: Owner Name: \_\_\_\_\_

Describe Request:

Contact Telephone# for coordination:

Best time to call:

Contact is:  Owner  Tenant  Realtor/Agent  Other:

Contact Name & Address:

PRELIMINARY INSPECTION & ESTIMATE INSTRUCTIONS: By: PM Other: \_\_\_\_\_ Date: \_\_\_\_\_

| QTY | DESCRIPTION OF MATERIALS | UNIT\$ | EXTENDED\$ | INSTALL CHECKED BY/DATE |
|-----|--------------------------|--------|------------|-------------------------|
|     |                          |        |            |                         |
|     |                          |        |            |                         |
|     |                          |        |            |                         |
|     |                          |        |            |                         |

Total cost including installation: \$ \_\_\_\_\_ Target Completion Date: \_\_\_\_\_

HOA Approval By: \_\_\_\_\_ Approval Date: \_\_\_\_\_

Installation Certified By Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Invoice No: \_\_\_\_\_ Date: \_\_\_\_\_ Final Billed \$: \_\_\_\_\_

Final Inspection Comments:

Final Inspection By: \_\_\_\_\_ Date: \_\_\_\_\_

Use sketch below to indicate areas of landscape concern.



Side Entry Garage

Front Entry Garage

<<Street>>

**Standard Plants that may be used by HOA include:**

- |  |                           |
|--|---------------------------|
| Plumbago   | Viburnum-Suspensum        |
| Red Ixora-Nora Grant                             | Firebush                  |
| Ixora Maui-Red/Orange                            | Legustrum-Japonicum       |
| Hibiscus (Red & Pink mix)                        | Juniper-Parsons, Blue Rug |
| Jasmine-Star, Downey, Wax                        | Xanadu                    |
| Dwarf Schefflera-<br>Bush Green, Bush Varigated, | Lariope-Green, Varigated  |
| Golden Capella, Trinet.                          |                           |
| Coco Plum-Red Tip, Green Tip, Horizontal         | Floritam Sod              |

**Accent plants that may be used by owner/residents (at owner expense) include:**

- |                         |                        |
|-------------------------|------------------------|
| Queen Palm              | Norfolk Island Pine    |
| Canary Island Date Palm | Washington Palm        |
| Royal Palm              | Citrus Species         |
| Paurotis Palm           | Bougainvillea Species  |
| Coconut Palm            | White Bird of Paradise |
| Reclinata Date Palm     | Tibouchina             |

Address: \_\_\_\_\_ Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Work Order # \_\_\_\_\_